

14PL CERTIFICATION SENIOR PATH

Are you a senior learning professional who has more than twelve years of experience in workplace performance and learning? Becoming certified is a way for your experience, skills and expertise to be recognized and acknowledged.

The Certified Training and Development Professional (CTDP)[™] is the only professional designation in Canada for Workplace Performance and Learning. The Senior Portfolio Authentication (SPA) is an accelerated advanced standing pathway to the CTDP certification through the submission of a CTDP portfolio. With the senior path you are not required to take the exam but instead you have to prepare and submit a portfolio of your work.

It allows experienced performance and learning professionals to demonstrate their experience, knowledge and skill mastery across a broad range of competencies including:

- Partnering with clients
- Assessing performance needs
- Designing curricula
- Designing learning experiences
- Facilitating learning
- Supporting transfer of learning
- Evaluating learning



WHAT ELSE SHOULD I KNOW?

Q: How much does it cost?

A: \$950

Q: How long does it take to become certified?

A: 3 months to 1 year maximum

Q: What happens if I don't finish in a year?

A: You can extend your candidacy for 6 months by re-registering for \$475.



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I4PL CERTIFICATION STEPS

STEP 1 PREQUALIFY

- Minimum of twelve years of fulltime experience, validating knowledge across the competencies.
 - Submit Candidate form and resume to certification@performanceandlearning.ca.
 - Self Assessment form is a tool to guide candidates.
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STEP 2 REGISTER

- Sign up for certification online.
 - Candidates must be active I4PL Members.
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STEP 3 PORTFOLIO SUBMISSION

- Individually prepare and submit a portfolio.
 - Sign up for submission online (events page).
 - Submissions to include two references.
 - Portfolio worksheets are available online.
 - Option to register and participate in a SPA Workshop.
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SPA WORKSHOP

The Institute for Performance and Learning offers SPA Workshops where candidates can complete and submit their portfolio. This is a highly interactive three-hour workshop where candidates work with a leading assessor to complete their submission.

Price is **\$250 (+tax)**. Candidates can sign up and register online. Dates will be available on the website.

Certification Maintenance

- Maintain your membership with **The Institute for Performance and Learning**.
 - Track your professional development activities.
Examples include courses, workshops, webinars, chapter involvement, and volunteering with the Institute.
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For further questions please email
certification@performanceandlearning.ca
or call **416-367-5900 X 237**



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